

## **JOB DESCRIPTION**

### **PreOperative Registered Nurse**

**Department:** PreOp  
**Reports to:** Nurse Manager  
**Ages of Patients served:** 2 years - Geriatric

### **JOB SUMMARY:**

A Registered Nurse with an understanding in physiology, path physiology of surgical procedures.

### **JOB DUTIES AND RESPONSIBILITIES**

#### ***Responsible for:***

1. Follows the nursing process utilizing assessment data in formulating nursing diagnosis
2. Practices within scope of practice and legal responsibilities of ASPAN
3. Formulates a goal directed plan of care with expected patient outcomes
4. Evaluates patient response to care provided by healthcare team
5. Reformulates plan of care based on the needs of the patient
6. Provides patient / family education related to hospitalization
7. Demonstrates knowledge of HIPAA regulations
8. Adheres to Hospital safety policies
9. Remains calm during emergency situations
10. Demonstrates effective communication using lines of authority
11. Formulates effective working relationships to include patient and family
12. Demonstrates flexibility in staffing patterns
13. Anticipates reducing problems with implementation of resolution strategies
14. Knowledge of department equipment
15. Follows Hospital policies and procedures supporting hospital goals

#### ***Secondary Functions***

1. Participates in staff development activities
2. Participates in continuing education for professional development
3. Recognizes limitations and seeks guidance in areas of uncertainty

#### ***Organizational Skills***

1. Verifies:
  - a. Patient identification
  - b. History and Physical
  - c. Surgical Consent
2. Able to start IVs
3. Knowledge of Marking of Surgical Site Marking

#### ***Role Model***

1. Projects professional demeanor

2. Fosters desirable attitude and work habits
3. Acts as resource person
4. Promotes cooperation across the organization
5. As charge nurse sets relief assignments based on competence of nursing staff and needs of the patient

## **JOB SPECIFICATIONS**

### ***Minimum Education***

- Graduate of an accredited School of Nursing
- Current licensure as a Registered Nurse in the state of California

### ***Minimum Experience***

- 2 years experience in PeriOperative Nursing

### ***Required Course(s)/Training***

- BCLS
- ACLS
- PALS
- Basic computer skills

***Physical Requirements:*** For the purpose of the American Disability Act (ADA), this position has been assessed to identify essential and marginal functions. Tasks listed below are considered to be essential functions of the job. Reasonable accommodations may be made for individuals with qualifying disabilities in order to perform the essential function of the job

1. Work Position
  - a. Sitting 5% or more
  - b. Standing 90% or more
  - c. Walking 90% or more
2. Body Movements
  - a. Lifting/Carrying up to 20lbs Frequency, less than 15%
  - b. Bending and stooping Frequency, less than 25%
  - c. Hand grip, wrist and digital dexterity Frequency, 80%
3. Speaking, hearing and visual acuity to receive and interpret instructions
4. Verbal and written English communication skills
5. Mathematical and reasoning skills
6. Normal vision range. Ability to distinguish letters, numbers, and symbols
7. Requires the use of office equipment, such as computer, telephones, photocopier, scanner, and facsimile machine

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**Employee Signature**

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**Date**